### CareFirst BlueChoice, Inc.

840 First Street, NE Washington, DC 20065 202-479-8000

An independent licensee of the Blue Cross and Blue Shield Association

# GROUP CONTRACT APPLICATION Subject to the Patient Protection and Affordable Care Act of 2010

If this Application is being completed for a new Group, or an existing Group selecting a new product or making a jurisdictional change, the Group is required to complete this Application in its entirety, in black ink, and sign, date and return it to the Group's Sales Representative. The attached rate sheet describes the benefits and corresponding rates for the coverage selected by the Group.

If this Application is being completed for an existing Group amending the Group's current coverage, or changing general information, the Group is required to complete, in black ink, *only* the sections in which the information is changing, sign, date and return this Application to the Group's Sales Representative.

Do not alter this document except to fill in the blanks and check the boxes provided. Due to regulatory requirements, this Application will not be accepted if any other changes are made.

#### GENERAL INFORMATION

Group Number (if available):			
Name of Organization:			
Physical Location:			
Street Address:			
		Zip:	
Mailing Address (if other than above):			
Street Address:			
City:	State:	Zip:	
Billing Address (if other than above):			
Street Address:			
City:	State:	Zip:	
Group Administrator (Person to Contact):			
Name:		Telephone Number:	
Title:			
Email Address:			

## Chief Executive Officer/President Name: \_\_\_\_\_\_\_Telephone Number: \_\_\_\_\_ Email Address: □ Sole Proprietorship □ Partnership □ Corporation □ Other \_\_\_\_\_\_\_ Type of Organization Nature of Business: Federal Tax Identification Number: **GROUP ELIGIBILITY REQUIREMENTS Annual Enrollment Certification:** CareFirst BlueChoice reserves the right to inspect the records of the Group after sixty (60) days from the effective date of the Group coverage in order to verify the eligibility of employees and their dependents. In addition, the Group may be required to complete and return to CareFirst BlueChoice an eligibility audit and/or census report annually. **EMPLOYEE ELIGIBILITY REQUIREMENTS** The following employees (and their dependents) are eligible for coverage, as long as they meet the additional eligibility requirements stated in the Evidence of Coverage and any attachments thereto. All employees (including owners and partners) who are regularly employed on a full-time basis working at least 30 hours a week. Seasonal employees and independent contractors, such as subcontractors, who received a 1099, are not eligible to enroll. The IRS has issued guidance on when individuals could be treated as either an employee or independent contractor. Employers are encouraged to review this guidance and consult with an attorney or accountant, if needed. All former employees and their dependents whose eligibility for group coverage has been extended due to COBRA requirements. Note: No individual is eligible under the Group's coverage both as a Subscriber and as a Dependent. If the Group employs both Spouses, partners to a Civil Union, or Domestic Partners (if applicable), they may <u>not</u> both have Individual + Adult Coverage or Family Coverage. Specify as many of the following additional categories of employees or retirees as the Group wishes to cover, even if the Group does not currently have such individuals in the Group. NOTE: These individuals cannot be included in the total number of eligible employees for the Group. Part time employees working at least 17.5 hours a week for more than six months $\square$ YES $\square$ NO each year. (Those working less than these required time periods are not eligible). Retirees who have retired prior to the effective date of this coverage. YES NO (Available only if covered under the Group's prior health coverage.) Retirees who retire on or after the effective date of this coverage. ☐ YES ☐ NO (Available only if covered under the Group's prior health coverage.) All employees who terminated employment due to disability prior to the effective ☐ YES ☐ NO date of this coverage for a period of not more than two years. If for a shorter period of time state here: \_\_\_\_\_\_. (Available only if covered under the Group's prior health coverage.)

YES NO	All employees who terminate employment due to disability after the effective date of this coverage for a period of not more than two years. If for a shorter period of time state here:
YES NO	state here: Other
	(Specify)
	ether Domestic Partners of employees or retirees will be eligible to enroll, even if the arrently have such individuals in the Group.
YES NO	Domestic Partners of subscribers.
NOTE: The emplo an eligible	oyee's or retiree's partner in a Civil Union is eligible for coverage to the same extent as e Spouse.
	EMPLOYEE EFFECTIVE DATES
employees whose	ent employees, other individuals currently covered, if selected above, and former eligibility for group coverage has been extended due to COBRA requirements, and ndents becomes effective on the date that the Group Contract becomes effective.
Coverage for new state all in "Other"	employees is effective as stated below (if different for different classes of employees, "section):
	n the date of employment n the first day of the month following the date of employment n the first of the month following months of employment (cannot exceed a total fininety (90) days)
	n the first of the month following days of employment (cannot exceed a total of nety (90) days)
O	ther(Specify. Date
	annot exceed a total of ninety (90) days. This date must comply with federal and state w and regulation.)
	TERMINATION OF COVERAGE
Coverage for enro	lled Subscribers and their enrolled Dependents terminates on the date stated below:
	n the date on which the Subscriber's employment or eligibility terminates. n the last day of the month in which the Subscriber's employment or eligibility terminates.
	AGE LIMITS FOR DEPENDENT CHILDREN
Dependen	t children are covered until:
Se	elect One
	End of the month of their 26 <sup>th</sup> birthday.
	End of the calendar year of their 26 <sup>th</sup> birthday.  On the date of their 26 <sup>th</sup> birthday.
	End of the month of their birthday (must be over 26).
	End of the calendar year of their birthday (must be over 26).  On the date of their birthday (must be over 26).
	Of the date of their birthday (must be over 26).  Other (Specify Age must be over 26).
	(Specify Age must be over 26)

Dependent students may remain eligible after the age selected above as long as they are enrolled as full-time students in an institution and students over age 26 must have a student certification on file with CareFirst BlueChoice until:

C-1--4 O--- if ----1:---1:

Select One if a	ррисавіе
	End of the month of their graduation or the end of the month of their
	birthday, whichever occurs last (must be over 26).
	End of the month of their birthday (must be over 26).
	End of the calendar year of their birthday (must be over 26).
	On the date of their birthday (must be over 26).
	On the date of their graduation or on their birthday, whichever
<del></del>	occurs last (must be over 26).
	End of the calendar year of their graduation or on their birthday,
<del></del>	whichever occurs first (must be over 26).
	Other
_	(Specify. Age must be over 26).

Note: Dependent eligibility must end in the same manner for dependent children and dependent students; i.e. at the end of the year, or the end of the month, or on the birthday. For example, the Group may not select end of the month for dependent children and end of the year for dependent students.

### GROUP'S RESPONSIBILITY TO EMPLOYEES

In any case in which the employee is responsible for a portion of the monthly premiums, the Group must:

- 1. Advise the employee of his/her eligibility for coverage under the Group Contract;
- 2. Advise the employee when s/he may enroll for such coverage in accordance with the provisions stipulated in this Application and the Group Contract, including the Evidence of Coverage;
- 3. Advise the employee when coverage will commence based on the aforementioned provisions and the date of completion of the enrollment form;
- 4. Advise the employee of the cost of such coverage to the employee and the method in which payment is to be made; and
- 5. Obtain from the employee a completed enrollment form and a signed agreement by the employee to pay the applicable portion of the monthly rates.

### **GROUP STATEMENTS**

The Group agrees that in the making of this Application, it is acting for and on behalf of itself and as the agent representative of its employees and COBRA participants, and their dependents; and it is agreed and understood that the Group is not the agent or representative of CareFirst BlueChoice for any purpose of this Application or any Group Contract issued pursuant to this Application.

The Group agrees to receive on behalf of its eligible employees and their dependents and COBRA participants the Evidence of Coverage, including all attachments, and all relevant notices furnished by CareFirst BlueChoice, and to forward such materials to these individuals.

The Group agrees that in the making of this Application, it has provided CareFirst BlueChoice with information regarding the eligibility of employees (and their dependents) that is accurate and consistent with the requirements and provisions of the Patient Protection and Affordable Care Act of 2010, Pub. L.

No. 111-148, 124 Stat. 119 (codified as amended in scattered sections of the Internal Revenue Code and 42 U.S.C).

This Group Contract Application is part of the Agreement between the Group and CareFirst BlueChoice.

IMPORTANT NOTE: The Group's rate quote, which describes the benefits and corresponding rates for the CareFirst BlueChoice coverage selected must be signed by the Group before coverage can be made effective. CareFirst BlueChoice reserves the right to revise the rates if the actual enrollment varies substantially from that used in the original rating or if applicable law or regulatory authority requires such revisions.

Warning: It is a crime to provide false or misleading information to an insurer for the purpose of defrauding the insurer or any other person. Penalties include imprisonment and/or fines. In addition, CareFirst BlueChoice may deny insurance benefits if false information materially related to a claim was provided by the applicant.

	(Name of Organization)	
BY:		
	(Printed Name of Authorized Officer)	
	(Signature of Authorized Officer)	
Title:	Date:	
Broker (if applicable)	(Printed Name of Broker)	_
	(Signature of Broker)	
Email Address:		
ID#:	Date:	
Effective Date of Group Cor	ntract:	

**ACCEPTED FOR:**